



OFFICE OF THE PROVOST MANUU BOYS HOSTELS

Date: 08.08.2017

**NOTICE**

**Dear Boarders,**

As you may aware that the University have repaired/replaced all of the damaged window glasses and Meshes recently. It has come to notice that due to blowing of wind, the window glasses are broken frequently, if not lashed properly. Further, as you are aware that sliding Meshes/Windows have been also provided at existing windows of your rooms to restrict the encroachments of mosquito's/insects. But, most of the students have removed the fixed mesh sliding door of windows, particularly at Boys Hostel- II.

The repair/replacement of window glasses and meshes caused extra financial burden on the University. So, the students are requested to lash or close their windows properly while leaving the room. In case, the lash facility is not existed / damaged, please bring to notice in writing to your Warden (Administration)/ Caretakers, so the same may be rectified.

**In view of the above, the boarders are hereby informed that if the window glasses and sliding Meshes/Windows are being broken due to negligence, the amount of repair/replacement will be deducted from the "Mess Advance" of the students of that room in the end of the Academic Year 2017-18. (As you may aware that University has not collected/taken any Hostel Caution Deposit).**

**Your cooperation is solicited to serve you better.**

**Provost-Boys Hostels**

**Copy to:**

1. Office of the Vice Chancellor
2. The Pro-Vice Chancellor
3. The Registrar
4. Joint Director, CIT – with request to upload it on University Website
5. Sr. Warden, All Wardens and Caretakers of Boys Hostels
6. Engineering Section- With a request to provide Window Lashes, if not existed/damaged
7. Concerned File